



1869

Exhibit D

Section 3 Worker Employer Certification



Section 3 Worker Employer Certification

Contractors on Section 3 projects must submit this form for each of their employees reported as a Section 3 worker or Targeted Section 3 worker, as defined in 24 CFR 75.5.

Section 3 Worker Name	
Worker Address	
Worker Phone Number	
Position/Job Title	
Project	
Employer Name	
Authorized Representative Name and Title	
Employer Phone Number	
Employer Email	

Section 3 Eligibility

Section 3 worker means any worker who currently fits, or when hired within the past 5 years, fit at least one of the following criteria below (if hired before November 30, 2020, the employee needs to currently meet one of the following):

- The workers income for the previous year, one of the previous 5 years or projected for the current year is below the limit established by HUD for the Watertown-Fort Drum MSA as shown in the table below (only refer back to pay after November 30, 2020).
- The worker is employed by a Section 3 business concern.
- The worker is a Youth Build participant.

Watertown-Fort Drum MSA

Fiscal Year	2022	2021	2020
Low-income (80% AMI)	\$42,950	\$38,850	\$37,650

1. Based on the criteria above, does the employee qualify as a Section 3 worker?

Circle YES or NO.

A Targeted Section 3 workers for Housing and Community Development Financial Assistance means a Section 3 worker who is (check all that apply):

- A worker employed by a Section 3 business concern.

- Currently fits or when hired fit at least one of the following categories, as documented within the past five years fit at least one of the following criteria below (if hired before November 30, 2020, the employee needs to currently meet one of the following):
 - You live or have lived within the service area or neighborhood of the project which is defined as one mile from the **Grant Street | Seward Street | Henry Street - Street Reconstruction Project.**
 - A YouthBuild participant.

2. Based on the criteria above, does this employee qualify as a Targeted Section 3 worker?

Circle YES or NO

Certification

By submitting this form, I hereby certify under penalty of perjury that the information provided above is true and correct, and that I am authorized on behalf of the company to make this certification. The City of Watertown Planning and Community Development Department reserves the right to request additional documentation at any time to verify the information provided on this form. I agree to provide documents verifying my Section 3 eligibility to the City of Watertown if requested.

Authorized Representative Signature

Date